



## ONLINE LEARNING EMERGENCY PLAN

Moving to online classes with a short notice might be stressful. However, in ZSIS, we try to make this experience as easy and as successful as possible. We have put all of our efforts in preparation for emergencies.

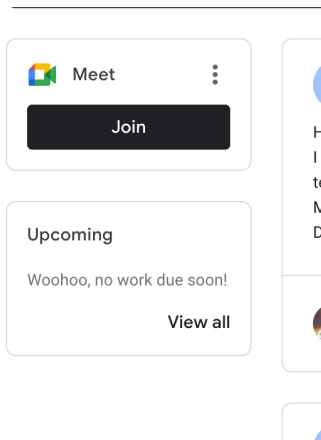
### Schedules

Follow the schedule you use at a normal school day.

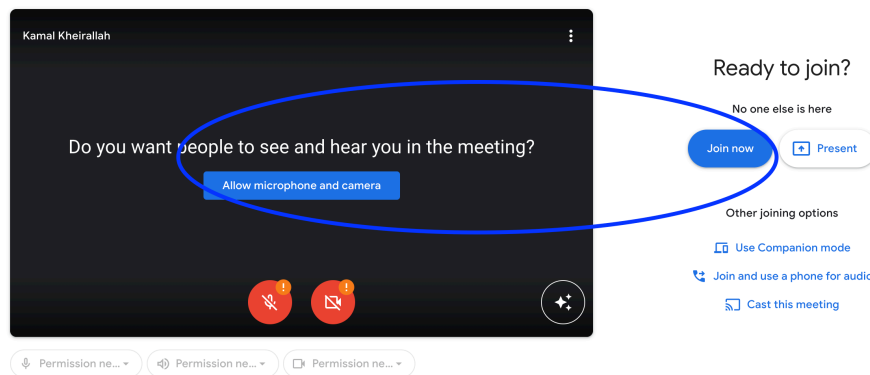
First session starts at 7:50 AM.

### Tutorials

Open your classroom according to schedule and click Join.



Make sure your mic and cam have permission to access Google Meet



This video explains how to use Google Classroom

[https://www.youtube.com/watch?v=4YMPHm0I\\_ag&t=20s](https://www.youtube.com/watch?v=4YMPHm0I_ag&t=20s)

## **Rules to Parents:**

- Before helping your child, you have to be convinced that online learning will be very beneficial to your child. He/she will acquire the required skills for his/her grade level as smoothly as possible.
- Help your child develop a new routine. An early bedtime and an early rise are important for energetic learners. Students of all ages need between 8-10 hours of sleep at night for a healthy brain that is ready to learn new material.
- Encourage your child to do the schoolwork while wearing the school uniform. This guarantees a sense of discipline that will be reflected on the work.
- Prepare a quiet area for studying. The students should have their own quiet study area.
- Avoid assistance. Allow your daughter/son to show the teacher what s/he can and cannot do. Leave room for mistakes so we teachers can correct them and reteach when needed. After all, we are not looking for false perfect performance.
- Make sure you have good internet access.
- In case of difficulty in reaching a particular website or completing an assigned task, you are requested to contact the teacher immediately. Teachers are there to assist you.

## **Teachers**

Teachers have been professionally prepared to deliver the curriculum online. They have been equipped with the trainings and technical resources needed to implement the perfect virtual lesson.

## **Key Expectations for Students**

- Our virtual classrooms are real classrooms with real teachers; therefore, appropriate student behavior in keeping with our school values and behavior policy is expected.
- Think before you communicate: be courteous and polite. It can be tempting to slip into a way of speaking that you are used to online but that may not be appropriate when communicating with your teacher.
- Make sure your microphone is always on mute
- Raise your hand quietly for questions
- Write using full words and sentences and correct grammar.
- If there is something you don't understand or you do not agree with then ask questions in a polite respectful manner.
- By your comments and actions show your appreciation for contributions of others in the learning forum
- Be honest and submit work that is your own